



## Startup Bangladesh Limited

Information and Communication Technology Division

Corporate Head Office: Concord Silvy Heights (8th Floor), 73A Gulshan Avenue, Gulshan-1, Dhaka-1212

Registered Office: ICT Tower (1st Floor), Plot-E 14/X, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

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### JOB OPPORTUNITY

**Position:** Head of Portfolio Investment

**Report to:** Managing Director & CEO

#### Principal Job Role/Accountabilities

- Manage the portfolio team and coordinate with external & internal stakeholders.
- Lead the portfolio division & provide all necessary support to the Managing Director as relevant.
- Lead due diligence, valuation, performance report, deal pipeline prepared by consultants / firms and internal teams
- Drive deal negotiation (equity sharing or convertible debt/alternative financing/alternate best practices), and structure clear success metrics to be delivered by the portfolio companies
- Oversee the investment performance and ventures to ensure result consistent with the overall strategy and mission of the Company quarterly
- Organize investment reports and reviews, including quantitative and qualitative portfolio studies as deemed necessary

#### Job Requirements:

- 15+ years of work experience at senior management positions in either Financial Services, Investment Management / Asset Management, Venture Capital / Private Equity or top tier consulting firm in relevant industry. Working for top tier global company with international experience will be given priority
- Proven affiliation/connection with global VCs, IPO etc. initiatives, and ability to create regulatory structure for start-up onboarding & exit strategy for such external investment will be given priority
- Degree in Finance, Accounting or Economics from a renowned business school accompanied with substantive relevant experience will be given priority
- Experience in valuation models for private companies startups; understanding, Scorecard Valuation Method, DCF (Discounted Cash Flow) etc. is a plus. Expertise in financial forecasting and risk assessment, familiar with legal and financial due diligence, and performance monitoring of legal pool of portfolio
- Experience in working with legal agreement with startups, co-investments and fund-of-funds (where relevant), especially global best practices
- Ability to put an investment team together, learn, and work with cross border / local / global teams
- Excellent business/professional English communication skills

**Location:** Dhaka, Bangladesh

**Compensation:** Commensurate with experience

**Application Procedure:** Interested candidates may apply with detailed CV including a cover letter sending email to [info@startupbangladeshvc.gov.bd](mailto:info@startupbangladeshvc.gov.bd) by **03/06/2021** mentioning subject as 'Application for the position of Head of Portfolio Investment' drawing Attention to Managing Director and CEO.

Date: May 19, 2021

Memo: 56.01.0000.043.11.010.20-184

F. Jabeen  
Managing Director & CEO