

<b>QUOTATION NOTICE</b>		
01	Ministry	Ministry of Post, Telecommunications & Information Technology
02	Division	Information and Communication Technology Division
03	Agency	Bangladesh Computer Council
04	Procuring Entity Name	Startup Bangladesh Limited
05	Procuring Entity District	Dhaka
06	Notice for	RFQ (Procurement of Services)
07	Notice Ref No	56.07.0000.004.33.013.21-305
08	Date	30-January-2022
<b>KEY INFORMATION</b>		
09	Procurement Method	Request for Quotation (RFQ)
<b>FUNDING INFORMATION</b>		
10	Budget and Source of Funds	Government of Bangladesh
<b>PARTICULAR INFORMATION</b>		
11	RFQ Package Name	VAT-Tax return services for Startup Bangladesh Limited
12	RFQ document collection date	06 February 2022 up to 5:00 PM
13	Quotation submission date and time	07 February 2022 12:00 PM
14	Place of Receiving RFQ documents	Startup Bangladesh Limited Concord Silvy Heights (8 <sup>th</sup> Floor), 73 Gulshan Avenue, Gulshan-1, Dhaka-1212.
<b>INFORMATION FOR SUPPLIER</b>		
15	Required documents of service provider	<ul style="list-style-type: none"> <li>• Updated Trade License</li> <li>• TIN certificate</li> <li>• VAT registration certificate</li> <li>• Bank solvency certificate</li> </ul>
16	Brief Description of Deliverables	Whole package includes the followings: <ul style="list-style-type: none"> <li>• Yearly Company Tax return filing</li> <li>• Yearly two withholding tax return filing</li> <li>• Yearly two salary tax return filing</li> <li>• Monthly VAT return filing</li> <li>• RJSC yearly return filing</li> </ul>
17	Other notes	<ul style="list-style-type: none"> <li>• Suppliers shall have to submit quotation in their official pad</li> <li>• Please mention "QUOTATION" clearly above the envelope</li> <li>• Please mention quotation value in numeric and in words</li> <li>• RFQ document shall be available in free of cost in Company website</li> <li>• No security money is required for QUOTATION submission</li> <li>• Service provider shall have to be Member of Dhaka Tax Bar Association</li> <li>• Chartered professional is preferable</li> <li>• Required Govt. company tax filing experience</li> <li>• Venture Capital firm Tax management experience preferable</li> <li>• Foreign affiliation is preferable</li> </ul>
<b>PROCURING ENTITY DETAILS</b>		
18	Name of Official Inviting Tender	A.B.M. Monirul Islam
19	Designation of Official Inviting Tender	Company Secretary
20	Address of Official Inviting Tender	Concord Silvy Heights (8 <sup>th</sup> Floor), 73 Gulshan Avenue, Gulshan-1, Dhaka-1212.
21	Contact details of Official Inviting RFQ	Tel: +8801711930970, Email: info@startupbangladeshvc.gov.bd
The Procuring Entity reserves the right to accept or reject all or any of the RFQs or cancel the procurement process		

(A.B.M. Monirul Islam)  
Company Secretary

**Distribution:**

1. Startup Bangladesh Limited Company Website Notice Board ([www.startupbangladeshvc.gov.bd](http://www.startupbangladeshvc.gov.bd))
2. ICT Division Website Notice Board ([www.ictd.gov.bd](http://www.ictd.gov.bd))
3. BCC Website Notice Board ([www.bcc.gov.bd](http://www.bcc.gov.bd))