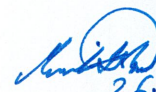


QUOTATION NOTICE		
01	Ministry	Ministry of Post, Telecommunications & Information Technology
02	Division	Information and Communication Technology Division
03	Agency	Bangladesh Computer Council
04	Procuring Entity Name	Startup Bangladesh Limited
05	Procuring Entity District	Dhaka
06	Notice for	RFQ (Procurement of Services)
07	Notice Ref No	56.07.0000.004.33.013.23-863
08	Date	26-December-2023
KEY INFORMATION		
09	Procurement Method	Request for Quotation (RFQ)
FUNDING INFORMATION		
10	Budget and Source of Funds	Government of Bangladesh
PARTICULAR INFORMATION		
11	RFQ Package Name	Tax return services for Startup Bangladesh Limited
12	RFQ document collection date	2nd January 2024 up to 3:30 PM
13	Quotation submission date and time	3rd January 2024 12:00 PM
14	Place of Receiving RFQ documents	Startup Bangladesh Limited Concord Silvy Heights (8 <sup>th</sup> Floor), 73A Gulshan Avenue, Gulshan-1, Dhaka-1212.
INFORMATION FOR SUPPLIER		
15	Required documents of service provider	<ul style="list-style-type: none"> <li>• Updated Trade License</li> <li>• TIN certificate</li> <li>• VAT registration certificate</li> <li>• Bank solvency certificate</li> <li>• Experience Certificate</li> </ul>
16	Brief Description of Deliverables	Whole package includes the followings: <ul style="list-style-type: none"> <li>• Yearly Company Tax Return filing</li> <li>• Monthly Withholding Tax Return filing</li> <li>• Yearly Salary Related Tax Return filing</li> </ul>
17	Other notes	<ul style="list-style-type: none"> <li>• Suppliers shall have to submit quotation in their official pad.</li> <li>• Please mention "QUOTATION" clearly above the envelope</li> <li>• Please mention quotation value in numeric and in words</li> <li>• RFQ documents shall be available free of cost on the Company website.</li> <li>• No security money is required for QUOTATION submission.</li> <li>• Service provider shall have to be Member of Dhaka Tax Bar Association</li> <li>• A chartered professional is preferable.</li> <li>• Required Govt. company tax filing experience.</li> <li>• Venture Capital firm Tax management experience is preferable</li> </ul>
PROCURING ENTITY DETAILS		
18	Name of Official Inviting Tender	Sami Ahmed
19	Designation of Official Inviting Tender	Managing Director
20	Address of Official Inviting Tender	Concord Silvy Heights (8 <sup>th</sup> Floor), 73 Gulshan Avenue, Gulshan-1, Dhaka-1212.
21	Contact details of Official Inviting RFQ	Tel: +8802-226600350, Email: info@startupbangladeshvc.gov.bd
The Procuring Entity reserves the right to accept or reject all or any of the RFQs or cancel the procurement process		


 26.12.23

A.B.M. Monirul Islam

(Company Secretary)

**Distribution:**

1. Startup Bangladesh Limited Company Website Notice Board ([www.startupbangladesh.vc](http://www.startupbangladesh.vc))
2. ICT Division Website Notice Board ([www.ictd.gov.bd](http://www.ictd.gov.bd))
3. BCC Website Notice Board ([www.bcc.gov.bd](http://www.bcc.gov.bd))